

VACANCY ANNOUNCEMENT
**FULL-TIME SOCIAL WORKER/CLINICAL
COORDINATOR**
(Reports to: Program Administrator)

Educational Requirements: Must have a Master's degree from an accredited College or University and be licensed eligible (Able to sit for/take their licensure exam) within 90 days of hire, but preferably licensed as a Social Worker (LMSW/LISW or LCPC). Must be trained in working with victims of trauma, knowledge of homeless services a plus and must have experience supervising interns. Three or more years experience working with youth, preferably homeless youth or youth in the Juvenile Justice and/or Foster Care System and their families.

Job Description: The Social Worker must be 1) On duty at least 20 hours per week during times when the children or adolescents are normally on-site; and (2) Responsible for, at a minimum, development of treatment plans and procedures, including admission and discharge procedures; Individual Service/Treatment plan development and reviews, Coordination of treatment team meetings including appropriate coordination with a youth's other service providers; establishing and maintaining linkages with schools and community service programs; establishing protocols for medical and psychiatric emergencies and crisis response plans and providing oversight and supervision of such services to youth in our program; providing clinical supervision of agency program staff and interns assigned to the agency, (3) Responsible for entering data into the agency HMIS system, drafting reports, completing case notes, group notes, and family notes and filing in youth records, (4) Responsible for gathering documentation and required signatures for agency files and assisting in the maintenance of a therapeutic milieu for our youth.

FOR MORE INFORMATION

Contact Cindy R. Williams at 43-415-1174 or e-mail your resume to:
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